

ANNUAL GENERAL MEETING 2020

REGISTERING FOR THE AGM

Invitation to register for participation in the virtual NMCS AGM on 19th September 2020

Only members who register for participation in the virtual NMCS AGM will be sent the Zoom event joining instructions.

Please register by email reply to admin@nentheadmnes.com before Noon on Thursday 17th September 2020.

Please include "AGM Registration" in the subject line of your email.

Please include your FULL NAME in the email text so that we can unambiguously identify you as a NMCS member.

PROXIES

How to appoint a proxy to vote on your behalf

Members who are unable to participate in the AGM can appoint another person to act as their proxy for voting purposes in the AGM. The Chair of the meeting often acts as the proxy for non-attending members who wish to register a vote. Alternatively, any other person may be appointed.

Notification of the appointment of a proxy MUST be by e-mail, received by NMCS in advance of the online event by 11:00hrs on 18th September.

The email address for proxy appointments is admin@nentheadmnes.com

Please put "AGM Proxy" in your email subject line. Your proxy notice must be sent from the email address that you have registered on the NMCS membership database.

If you wish to appoint a proxy this is a template that you may wish to use:

"I am unable to attend the NMCS AGM to be held on 19th September 2020. I (Your Full Name) appoint (Proxy's Full Name) to act on my behalf at the AGM on 19th September 2020

NOMINATIONS FOR TRUSTEES

This is an invitation to all members wishing to be appointed as a Trustee of the society to put themselves forward for election at the AGM on 19th September.

Candidates must be current members and be proposed and seconded by two other current members

Candidates should support their application by making a written statement of up to 100 words, outlining why they want to take on this role

E-mail applications and statements to admin@nentheadmnes.com must be **received on or before 23:59 on Monday 14th September.**

Similarly, email confirmations of support from candidates' proposers and seconders must also be received via admin@nentheadmnes.com **on or before 23:59 on Monday 14th September.**

The list of proposed and seconded candidates and their supporting statements will be circulated to all members in the days immediately after the closing deadline by e-mail and before the AGM.

The election on the day of the AGM will proceed on the basis of the written information provided by candidates for members in advance of the AGM in their application email.

For Candidates to use

Email To: admin@nentheadmines.com

Email Subject Heading: "Candidate for election as a trustee at the AGM"

Email text: "I would like to put myself forward for election as a trustee of the Society at the AGM on 19th September 2020.

My supporting proposer and seconder members are {insert Proposer's Name} and {insert Seconder's Name}.

My supporting statement is as follows. {Insert supporting statement - up to 100 words}"

For Proposers or Seconders to use

Email To: admin@nentheadmines.com

Email Subject Heading: "Proposing/ seconding a candidate for election as a trustee at the AGM"

Email text: "I would like to register my support for {insert Candidate Name} who wishes to stand for election as a trustee of the Society at the AGM on 19th September 2020.

INFORMATION

If you require more information about this Notice, please send your enquiry via email to admin@nentheadmines.com including "AGM ENQUIRY" in the subject line.